



### **Professional Photography Terms and Conditions**

1. All use of the gardens and grounds of Ashland, The Henry Clay Estate, must be scheduled in advance through the online form or by calling 859-266-8581, ext. 204.
2. All photographers are required to sign in at the H. Clay & Co. Museum Store in the Cottage upon arrival to obtain a professional photography pass before the photo session begins. If you have a monthly or yearly pass, you must always have your pass visible.
3. Commercial photographers and videographers needing to schedule sessions to capture images and/or video footage for print advertisements, commercials, resale purposes, or any other use with a large distribution/circulation must obtain prior approval. Interior photography is not permitted unless special arrangements have been made in advance. Please call 859-266-8581, ext. 204, to discuss your project and obtain approval.
4. Photography is not permitted to block doorways or restrict entry to any historic structures on the site.
5. Furniture present on the grounds may be used during photography sessions but must be treated with respect. Memorial benches are not to be moved under any circumstances. If other furniture is moved during the session, it must be returned to its original location before leaving the site. Any damage or mistreatment of the benches or furniture may result in fines and loss of future photography privileges.
6. Sessions within the formal garden are permitted only during normal museum operating hours. One-hour sessions are scheduled on a first-come, first-served basis, and wedding parties are not allowed. Please note that scheduling a one-hour session does not grant exclusive use of the garden; regular visitors will still have access. Photographers or their representatives may not prevent visitors from entering the garden or enjoying any part of the Estate. The formal garden is locked at 5:00 PM.
7. Limousine or party bus parking is not permitted in the parking area unless arranged at least 24 hours in advance by emailing [info@henryclay.org](mailto:info@henryclay.org) or calling 859-266-8581 ext. 204. Drivers may drop off passengers in the lot but must park on the street until the session concludes.
8. All parking for photo sessions scheduled during museum hours must be in the grass-crete area adjacent to the paved parking lot. The paved lot is reserved for museum patrons and Ginkgo Tree Café customers. All sessions scheduled on the grounds after 5:00 PM require street parking.
9. Purchasing a photography pass constitutes agreement to the above terms and conditions.

*Note: Terms and Conditions are subject to change to ensure the historic integrity of the Estate and to protect its educational mission.*